



**SAN DIEGUITO
PUBLIC FACILITIES AUTHORITY
BOARD OF DIRECTORS
REGULAR MEETING**

Board of Trustees
Michael Allman
Julie Bronstein
Melisse Mossy
Maureen "Mo" Muir
Katrina Young

Superintendent
Dr. Cheryl James-Ward

**TUESDAY, DECEMBER 14, 2021
IMMEDIATELY FOLLOWING ADJOURNMENT
OF THE SDUHSD SPECIAL BOARD MEETING**

**Public participation will be remote and
live-stream will be available @ www.sduhsd.net.**

**District Office
710 Encinitas Blvd
Encinitas, CA 92024**

This meeting will be held in accordance with the San Dieguito Board of Trustees Resolution Authorizing Teleconference Meetings Pursuant to Assembly Bill 361 (Government Code Section 54953). The meeting will be live-streamed and video recorded. The public live-stream link will be posted online at www.sduhsd.net prior to the start of the meeting. Members of the Board of Trustees may participate virtually/telephonically.

Members of the public who wish to address the Board of Trustees during public comment may do so by submitting a request using this online form available [here](#). This form will open at 4:30 p.m. on December 14, 2021. Public comment will be limited to two (2) minutes per speaker and a total of 20 minutes per public comment period. Public comment will be taken in the order that members of the public complete the online form.

In accordance with the Brown Act, no discussion or action may be taken by the board of Trustees unless an item has been placed on the published agenda. The Board may 1) acknowledge receipt of the information or, 2) refer the matter to staff for further study, or 3) refer the matter to a future agenda.

Additional information and supporting documents that may be provided to the Board of Trustees prior to the start of the meeting, if provided, will be posted on the website at www.sduhsd.net.

AGENDA

1. CALL TO ORDER

- a. WELCOME
- b. APPROVAL OF AGENDA

2. PUBLIC COMMENT-NON-AGENDA ITEMS

3. PUBLIC COMMENT-AGENDA ITEMS

4. ANNUAL ORGANIZATIONAL MEETING

- a. ELECTION OF CHAIRPERSON, VICE-CHAIRPERSON & SECRETARY
- b. APPOINTMENT OF TREASURER

5. APPROVAL OF MINUTES / DECEMBER 15, 2020 MEETING

6. ADJOURNMENT



MEETING PROTOCOL

Board of Trustees

Michael Allman
Julie Bronstein
Melisse Mossy
Maureen "Mo" Muir
Katrina Young

Superintendent

Dr. Cheryl James-Ward

The members of the San Dieguito Union High School District Board of Trustees are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, in grades seven through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board Members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Trustees.

PUBLIC COMMENTS *(Please see public comment process noted above.)*

Members of the public are entitled to comment on items listed on the agenda or within the Board's jurisdiction. Members of the public are entitled to comment only once during any public comment period and may not have someone speak or read on their behalf unless otherwise allowed by statute. Although the Board President may seek additional information, participation in debate on any item before the Board shall be limited to the Board and staff.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, www.sduhsd.net and/or at the district office.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. Members of the public are entitled to comment on items on the consent agenda. Trustees may ask for additional information regarding items on the consent agenda. Items on the consent agenda will be voted on in one motion unless a member of the board, staff or public requests that the item be removed and voted on separately, in which case the Board President will determine when it will be called and considered for action.

CLOSED SESSION

The Board may meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, and/or real estate negotiations which are timely.

CELL PHONES / ELECTRONIC DEVICES

As a courtesy to all meeting attendees, please set cell phones and electronic devices to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

Canyon Crest Academy • Carmel Valley MS • Diegueño MS • Earl Warren MS • La Costa Canyon HS
Oak Crest MS • Pacific Trails MS • San Dieguito HS Academy • Sunset HS • Torrey Pines HS

San Dieguito Public Facilities Authority

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF DIRECTORS

DATE OF REPORT: December 3, 2021

BOARD MEETING DATE: December 14, 2021

PREPARED & SUBMITTED BY: Dr. Cheryl James-Ward, Superintendent

SUBJECT: APPROVAL OF MINUTES / DECEMBER 17, 2020 / SAN DIEGUITO PUBLIC FACILITIES AUTHORITY (SDPFA) MEETING

EXECUTIVE SUMMARY

The minutes of the December 17, 2020 (continued from the December 15, 2020 meeting) SDPFA meeting are being recommended for approval.

RECOMMENDATION:

It is recommended that the Board approve the minutes of the December 17, 2020, SDPFA meeting, as shown in the attached supplement.

FISCAL IMPACT:

Not Applicable

FUNDING SOURCE:

Not Applicable



**BOARD OF DIRECTORS
SAN DIEGUITO PUBLIC FACILITIES
AUTHORITY
MINUTES**

Superintendent
Robert A. Haley, Ed.D.

**THURSDAY, DECEMBER 17, 2020
CONTINUED FROM DECEMBER 15, 2020
6:06 PM**

**MEETING HELD VIRTUALLY AND IN-PERSON AT
EARL WARREN MIDDLE SCHOOL
155 STEVENS AVE, SOLANA BEACH, CA 92075**

A Meeting of the San Dieguito Public Facilities Authority (SDPFA) of San Dieguito Union High School District was held on Thursday, December 17, 2020, *continued from December 15, 2020*, at the location noted above.

ATTENDANCE

BOARD OF TRUSTEES

Michael Allman
Kristin Gibson (Absent)
Melisse Mossy
Maureen "Mo" Muir
Katrina Young

STUDENT BOARD REPRESENTATIVES

Carrie Su, Canyon Crest Academy (Absent)
Cassie Miller, San Dieguito High School Academy (Absent)
Sarah Williams, La Costa Canyon High School (Absent)
Zander Samarasinghe, Torrey Pines High School (Absent)
Devon Hollingsworth, Sunset High School (Absent)

Attendance / District Administration

Robert A. Haley, Ed.D., Superintendent
Tina Douglas, Associate Superintendent, Business Services
Cindy Frazee, Associate Superintendent, Human Resources
Bryan Marcus, Associate Superintendent, Educational Services
Mark Miller, Deputy Superintendent
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

1. CALL TO ORDER

The meeting was called to order by Chair Muir at 6:06 p.m.

a. APPROVAL OF AGENDA

Motion by Ms. Young, seconded by Mr. Allman, to approve the agenda of December 15, 2020, meeting of the San Dieguito Public Facilities Authority, as presented.

BOARD Ayes: Allman, Mossy, Young, Muir; Noes: None; Abstain: None; Absent: Gibson.

Motion unanimously carried.

2. ANNUAL ORGANIZATIONAL MEETING

a. ELECTION OF CHAIRPERSON, VICE-CHAIRPERSON & SECRETARY

i. CHAIRPERSON

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Motion by Ms. Young, second by Mr. Allman, that the President of the San Dieguito Union High School District Board of Trustees be elected Chairperson of the SDPFA.

BOARD Ayes: Allman, Mossy, Young, Muir; Noes: None; Abstain: None; Absent: Gibson.

Motion unanimously carried.

ii. VICE-CHAIRPERSON

Motion by Ms. Young, seconded by Mr. Allman, that the Vice-President of the San Dieguito Union High School District Board of Trustees be elected Vice-Chairperson of the SDPFA.

BOARD Ayes: Allman, Mossy, Young, Muir; Noes: None; Abstain: None; Absent: Gibson.

Motion unanimously carried.

iii. SECRETARY

Motion by Ms. Mossy, seconded by Mr. Allman, that the Clerk of the San Dieguito Union High School District Board of Trustees be elected Secretary of the SDPFA.

BOARD Ayes: Allman, Mossy, Young, Muir; Noes: None; Abstain: None; Absent: Gibson.

Motion unanimously carried.

b. APPOINTMENT OF TREASURER

Motion by Ms. Young, seconded by Mr. Allman, that the Associate Superintendent of Business Services be appointed Treasurer of the SDPFA.

BOARD Ayes: Allman, Mossy, Young, Muir; Noes: None; Abstain: None; Absent: Gibson.

Motion unanimously carried.

3. **APPROVAL OF MINUTES / DECEMBER 17, 2019 MEETING**

Motion by Ms. Young, seconded by Mr. Allman, to approve the Minutes of the December 17, 2019, SDPFA meeting, as presented.

BOARD Ayes: Allman, Mossy, Young, Muir; Noes: None; Abstain: None; Absent: Gibson.

Motion unanimously carried.

4. **PUBLIC COMMENT – NON-AGENDA ITEMS**

No comments were made.

5. **ADJOURNMENT**

The meeting was adjourned at 6:11 p.m.

Clerk of the Board of Trustees

Date:

Dr. Cheryl James-Ward, Superintendent

Date:

MINUTES ADOPTED: